

The School of Nurse Aide Training, Inc.

728 West Main Street Fairborn, Ohio 45324 Phone: 937-878-8002 Fax: 937-878-8890 Web: www.snatohio.com

To our applicants:

We are experiencing a high volume of interest in our nurse aide programs, for which we are thankful. At the same time we are experiencing a high percentage of no-shows which has the effect of canceling applicants that want to attend our program. As a result, we have developed new registration policies that are intended to be fair to both the school and our potential students.

Effective April 9, 2008, the following policies were put into effect.

1. Acceptance into the School of Nurse Aide Training is contingent on receipt of payment. You may register at any time without payment, just as before, but you will not be guaranteed a seat in the class until payment is received.
2. Our refund policy is still in effect with two new changes.
 - a. Refunds will be made according to our refund policy minus the processing fee for those who pay with paypal.
 - b. Included in the tuition of \$595 is a \$50, non-refundable registration fee.
3. For our WIA applicants:
 - a. Receipt of the voucher or other official notification from WIA is considered payment in full.

Again, we are instituting these policies in an effort to be fair to both the school and our students. If you have any question about this policy or its application to your situation, please call us at 937-878-8002.

Sincerely,

Kathleen Baker

Debra Davis